



VIRTUAL BOARD MEETING  
Greater LA Education Foundation  
Wednesday, May 18, 2022 at 2:00 PM

**BOARD OF  
DIRECTORS**

Monte Perez, Ph.D.  
*Chair*

Gloria Rogers  
*Treasurer and  
Secretary*

Debra Duardo,  
M.S.W., Ed.D.

Candace Bond  
McKeever

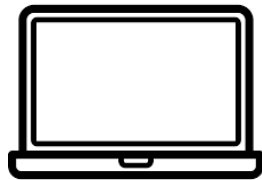
Elizabeth Graswich

Cord Jefferson

Capri Maddox, Esq.

David Sanford

Chris Steinhauser



**To join online:**

[https://laoe-edu.zoom.us/j/86968668089?  
pwd=SEhzUTViMINIRzlaN3AxUUVEdytxZz09](https://laoe-edu.zoom.us/j/86968668089?pwd=SEhzUTViMINIRzlaN3AxUUVEdytxZz09)

Meeting ID: 869 6866 8089  
Passcode: 194876



**To listen by telephone:**

+1 669 900 9128

Meeting ID: 869 6866 8089  
Passcode: 194876

**To provide public comment:**

You may submit written public comments or documentation by e-mail to:  
[kromero@greaterlaedfund.org](mailto:kromero@greaterlaedfund.org).

Any [public comment](#) or documentation must be submitted no later than 5:00 PM the day before the scheduled Board meeting.

Correspondence received shall become part of the official record.



## MEETING OF THE BOARD OF DIRECTORS

Greater LA Education Foundation

Wednesday, May 18, 2022 at 2:00 PM – 4:00

PM Remote Participation – [Zoom Meeting](#)

### AGENDA

1. Call to Order *Dr. Monte Perez*
2. Public Comments *Dr. Monte Perez*
3. Review and Approval of Minutes from 2/16/2022 Board of Directors Meeting (Attachment A) *Dr. Monte Perez*
4. Executive Committee Update *Dr. Monte Perez*
  - a. Search and Hiring of President and Chief Deputy of Strategic Partnerships (Attachment B)
5. Interim Executive Director Report (Attachment C) *Mr. Sam Gelinas*
  - a. Current Projects
    - i. Community Schools
    - ii. LA Community Impact Hub
    - iii. Expanded Learning Support for Districts
    - iv. Research and Publications
    - v. English Learner Workforce Investment Initiative
    - vi. District Networks
  - b. Staffing Update
6. Finance *Ms. Gloria Rogers*
  - a. Statement of Financial Position (Attachment D)
  - b. Budget vs. Actuals (Attachment E)
  - c. Projected Cash Flow (Attachment F)
  - d. Acceptance of Funds (Attachment G)
  - e. Revisions to Authorized Signers for Checks and Agreements (Attachment H) *Dr. Monte Perez*
7. Other Business *Dr. Monte Perez*  
*Dr. Debra Duardo*
  - a. LACOE Update
  - b. Board Member Updates
8. Board Meeting Calendar (Attachment I) *Dr. Monte Perez*
9. Closed Session *Dr. Monte Perez*
  - a. Ratification of Hiring of President and Chief Deputy of Strategic Partnerships and Innovation



## 10. Adjournment

*Dr. Monte Perez*

The full agenda is accessible through the receptionist at the northeast entrance of the above address. Enclosures to the agenda are available for review in the Greater LA Education Foundation office during business hours 8:30 a.m. – 5:00 p.m. Any material related to an item on this Board Agenda distributed to the Greater LA Education Foundation Board of Directors is available for public inspection at Greater LA Education Foundation's office at 9300 Imperial Highway, EC 106, Downey. Procedures for addressing the Board are available in the Board meeting room and posted on the Greater LA website. To request a disability-related accommodation under the ADA, please contact Kristina Romero at [kromero@greaterlaedfund.org](mailto:kromero@greaterlaedfund.org) least 24 hours in advance.



**UNAPPROVED MINUTES  
MEETING OF THE BOARD OF DIRECTORS  
Greater LA Education Foundation**

Wednesday, February 16, 2022

A meeting of the Board of Directors of the Greater Los Angeles Education Foundation (GLA) was held on Wednesday, February 16, 2022, via Zoom video conference.

**Present:** Debra Duardo, Monte Perez, Gloria Rogers, Candace Bond McKeever, Capri Maddox, Cord Jefferson, David Sanford, Elizabeth Graswich, Chris Steinhauser

**Others Present:** Daisy Esqueda, Kristina Romero, Sam Gelinas, Alex Halpern

**CALL TO ORDER**

Dr. Perez called the meeting to order at 2:02 p.m. He acknowledged staff and additional guests.

Dr. Perez shared that the February meeting was his first as Chair of the board as Dr. Duardo's term as Chair ended in August 2021. He clarified that although her term has ended, Dr. Duardo remains a voting member of the board and a member of the Executive Committee. He thanked Dr. Duardo for her service and guidance through the development of the foundation and knows that she remains committed and engaged as our work evolves.

Dr. Perez also noted that the last time the board came together was in late September for the in-person board retreat. Since then, GLA has gone through a couple of transitions. Most recently, Dr. Garcia was appointed to serve in the Biden administration as a Senior Advisor for the Department of Education and resigned from his position as president of Greater LA, effective February 11, 2022. Thus, Sam Gelinas will provide the President's report and share updates for Board discussion as interim Executive Director moving forward.

**COMMUNICATIONS (PUBLIC COMMENTS)**

NONE

**APPROVAL OF MINUTES**

The Board reviewed the meeting minutes for the meeting on July 19, 2021.

It was MOVED to approve the meeting minutes by Candace Bond McKeever; SECONDED by Capri Maddox. All approved; none opposed.

**PRESIDENT'S REPORT**



Sam Gelinas provided an update on the foundation's current program and activities including GLA's district networks, research and publications, the LA Community Impact Hub, Teachers of the Year Equitable Innovation Grants, as well as future projects.

#### LOS ANGELES COLLEGE ACCELERATOR NETWORK

Nine district and community college teams have participated in three Community of Practice sessions as part of the Los Angeles College Accelerator Network. Session topics ranged from data, strengthening partnerships, and goal setting. Future sessions will focus on CCAP and individual coaching to support the development of district action plans. By June, teams will develop an action-plan and participate in a Year-1 culminating convening.

GLA and LACOE will continue to work with Education Strategy Group for Year-2, which will focus on progress monitoring and evaluating the implementation process. ESG will also develop an approach to evaluate district's implementation process that will inform policy recommendations. This work is funded by College Futures Foundation and the California Community Foundation.

#### NETWORK FOR ADVANCING A DIVERSE AND CULTURALLY RESPONSIVE WORKFORCE

Six district teams have engaged in several individual coaching sessions with West Ed to identify a core team, collect and analyze baseline data to build a district profile, and understand progress monitoring and evaluation routines. Through Spring 2022 teams will develop a vision for this work, theory of action, and SMART goals to achieve the vision. Teams will also develop a draft action plan for achieving SMART Goals.

Network teams will convene in Spring 2022 where they will participate in activities and gather resources to move from aspiration to sustainable action. GLA will provide each district with a \$5,000 implementation grant to support strategies outlined in their action plans, including affinity groups, stipend for coaches or mentors, or grants for new educators seeking credentials.

#### RESEARCH AND PUBLICATIONS

In partnership with LACOE's Multilingual Academic Support Unit, GLA will release a whitepaper in March that explores critical issues affecting English Learners in Los Angeles County. GLA is working with LACOE to explore additional research questions for a second white paper – likely how SEL can support language acquisition.

Additionally, GLA will release a brief that summarizes and analyzes findings from a survey, conducted by GLA and LACOE's Expanded Learning Technical Assistance Unit, of all county districts to better understand their plans for this summer and how we can support their staff and students. The survey and brief will provide information for GLA and LACOE to develop new



tools and resources, seek philanthropic partners, and develop a regional advocacy agenda based on local needs.

#### LA COMMUNITY IMPACT HUB

GLA hosted a preview of the newest Teen Tech Center in South Los Angeles with Best Buy, LACOE, and other founding partners. Dr. Duardo, Supervisor Holly Mitchell, and Best Buy CEO Corie Barry were among a select group of attendees.

GLA recently opened an RFP for nonprofits that are interested in establishing and running a new Teen Tech Center in Southeast LA, East LA, or the Antelope Valley. Host partners will be selected spring 2022.

#### TOY EQUITABLE INNOVATION GRANTS

GLA will award \$75,000 in grants to LA County educators to support projects, programs, and services. Nearly 200 applications were received this year for projects spanning all grades and from 46 districts. GLA engaged past TOYs, LACOE staff, and other partners to review applications. Grantees will be selected and notified the week of February 14th.

#### FUTURE PROJECTS

Future GLA projects include a partnership with USC Center Edge where select Teachers of the Year will be recognized as Center EDGE Fellows to promote best practices, strategies, and content. Additionally, GLA is entering a partnership with LACOE to develop an overview of community, district, and school level data. Daisy Esqueda shared that throughout the pandemic, it became evident that schools are the center for the coordination of services but that there is a need for data sharing to understand the need and to be able to advocate for resources. LACOE is interested in investing one-time ESSR funding in a long-term tool solution to demonstrate the state of education in LA County and provide community-level data. Lastly, GLA is working with LACOE to develop pathway programs to recruit and train new Head Start educators.

Candace Bond McKeever asked if community colleges are part of HeadStart pilot along with parents. Sam Gelinas shared that community colleges are built into the pathway programs.

#### STAFFING UPDATES

Sam Gelinas introduced Alex Halpern as GLA's newest Program and Development Manager and shared that Alexandra Marmion Roosa as the Director of Operations and Grants Management.

Dr. Perez then opened the floor to discuss changing the titles of the foundation's director level positions. Dr. Perez shared that GLA is going through a unique transition but is on a solid path of growth and development. As a result, he is proposing elevating the titles of our Director of Development and External Engagement to Chief Officer of Development and External Engagement and the Director of Operations and Grants Management to Chief Financial Officer.



He shared that he feels the changes reflect the growth and positive trajectory of the organization.

The floor was open for discussion. Capri Maddox shared that she agreed with the idea, the changes were great for morale, and it is important to for titles to be accurate when working with other entities.

Dr. Perez made a motion to update the Director of Development and External Engagement to Chief Officer of Development and External Engagement and the Director of Operations and Grants Management to Chief Financial Officer. The motion was SECONDED by Candace Bond McKeever. All in favor; none opposed.

## **FINANCE**

Gloria Rogers reviewed the Financial Statements included in the Board agenda.

Gloria reviewed the Statement of Financial Position as of the end of the Q2, December 31, 2021, which shows total assets of \$2.5M and total liabilities of \$38K.

The Budget to Actuals report shows total revenue of \$915K. \$1.6M was budgeted. There are discrepancies—philanthropic revenue is tracking slightly lower than originally budgeted. This can be attributed to grant term finalization taking longer than expected.

The cash flow projection has the revised timing on grant fund receipts, which are still expected to come in on budget. (Primarily this is the Balmer \$3M grant and the \$2M grant from LA County.) The PPP loan was fully forgiven in Q2. Payroll expenses are tracking lower than budgeted through the first two quarters of FY22. This is partially due to delayed onboarding of a new position plus a staff transition in November. Q3 will also track slightly under budget until both open positions are filled.

Grant disbursements are also under budget through Q2 but are expected to occur in Q3 for Teacher of the Year awards. We expect that this expense will be on budget by the end of the Q3. Participant incentives, such as awards for the Educators of Color program are under budget due to an adjustment in timing. The anticipation is that these awards will be disbursed in the latter half of FY22. The \$150k favorable variance in Miscellaneous expense represents a set-aside for program expenditures that have yet to be specifically identified. These funds are expected to be disbursed by the end of the fiscal year.

GLA's projected FY21 ending cash balance is \$3.52M, after deducting a four-month operating reserve, anticipated surplus cash is projected to be \$1.12M.

## **ACCEPTANCE OF FUNDS**



Dr. Perez followed with a request to approve the Acceptance of Funds for the period of September 1 through December 31, 2022. It was MOVED to approve the Acceptance of Funds by Chris Steinhauser; SECONDED by David Sanford. All in favor; none opposed.

#### REVISIONS TO AUTHORIZED SIGNERS FOR CHECKS AND CONTRACTS

Dr. Perez transitioned to the next agenda item—revising GLA’s authorized signers for checks and contracts. He shared that because the board has recently made changes to its officers, and because of John Garica’s resignation, the GLA board must amend the list of signatories for the foundation.

Dr. Perez shared that, currently, the GLA Board has designated the Board Chair, Board Treasurer, Board Secretary, and President as Authorized Signers at various levels of approval to sign checks, execute agreements, and access the foundation credit card.

The proposed resolution, Attachment F, will maintain that (a) only one Authorized Signer is needed to approve transactions of less than \$5,000 and (b) for transactions of \$5,000 or more, two signers are required and can be the Board Chair, Board Treasurer, Board Secretary, and President.

The second page of the resolution allows Greater LA to update its current list of authorized signers and formalizes the removal of the names of previous authorized signers.

Dr. Perez opened the floor for discussion.

Dr. Perez asked for a motion to approve the Resolution on Authorized Signers for Checks and Contracts. It was MOVED to approve the Resolution of Authorized Signers for Checks and Contracts by Candace Bond McKeever; SECONDED by Dr. Duardo. All approved; none opposed.

#### EXECUTIVE COMMITTEE UPDATE

Dr. Perez shared that earlier in the month, the Executive Committee convened to discuss several items including John’s transition, additional staffing updates, and preparation for the February board meeting.

The Executive Committee held a closed session to discuss immediate next steps following John’s transition in preparation for today’s closed session with the full board.

Dr. Perez shared that the full board would hold a closed session at the end of the meeting to provide time and space to candidly discuss the board’s next steps for searching for the next President and the direction of the foundation.





The floor was opened for questions and discussion regarding the Executive Committee update.

Dr. Duardo shared that the Executive Committee had a great conversation during the closed session and reiterated that the committee is thrilled for Dr. John Garcia appointment. The committee took a closer look at the board's transition plan for GLA, Sam's ability to fulfill the Interim Executive Director position, and discussed the need to move quickly to fill John's position to maintain partnerships and ongoing work.

Candace Bond McKeever echoed Dr. Duardo's sentiments and offered the support of the board to GLA staff.

## **OTHER BUSINESS**

### **LACOE UPDATE**

Dr. Duardo shared that a lot of time and effort continues to be placed on COVID response efforts, including keeping schools open, keeping everybody safe, and address the loss of instruction. A lot of the challenges districts are facing are due to staff shortages despite receiving a historical amount of funding coming in to fill those positions.

LACOE continues to meet weekly with all LA County superintendents and the LA County Department of Public Health. LACOE invested some of its COVID recovery dollars in mental health services for all 80 district employees, including access to a 24-hour hotline.

LACOE has been working closely with the Department of Mental Health to expand Community Schools initiative and offer additional mental health resources to additional students and educators.

LACOE continues to work on addressing the digital divide and providing students with access to devices and high-speed internet, especially as a lot of mental health support is offered electronically. Working closely with LA County to ensure that all students have long-term broadband internet. All 80 school district superintendents signed off on a letter advocating to close the digital divide, which will be sent to LA County Supervisors, the Federal Communications Commission, and County libraries.

Dr. Duardo shared that LACOE is working on expanding the Community Schools initiative to additional districts in LA County with the additional funding coming in from the federal and state level.

Lastly, Dr. Duardo shared that LACOE will be hiring a Chief of Wellbeing and Support Services to elevate the need for mental health and wellness services, which will be a chief cabinet level position at LACOE that will push for the need of family engagement, parent engagement, student engagement, addressing well-being with students and families.



Gloria asked if it would be helpful for partners like the California Credit Union and parents to send a pre-drafted letter in support of providing broad-band internet access. Dr. Duardo agreed that it was a great idea and is a great opportunity to engage parents.

#### **BOARD MEMBER UPDATES**

Capri Maddox shared that on April 9<sup>th</sup> the Civil Rights Department will host a Law Event to help underrepresented students prepare for the law school process.

Chris Steinhauser shared that the CSU Board of Trustees will be acting on dropping the SATs as part of the admission requirements.

#### **BOARD MEETING CALENDAR**

Dr. Perez shared that the Board would reconvene on Wednesday, May 18<sup>th</sup> at 2 p.m. The location of the meeting will be determined as the date approaches and in accordance with LA County's COVID-19 regulations but will likely be remote.

#### **CLOSED SESSION**

Dr. Perez shared that the Board would transition to a closed session, which is closed to the public, and that no action will be taken during the closed session—it will only be a discussion.

Dr. Perez asked for a motion to enter a closed session to discuss the hiring of the President and Chief Deputy of Strategic Partnerships and Innovation. It was MOVED to enter a closed session by Dr. Duardo; SECONDED by Dr. Candace Bond McKeever Perez. All in favor; none opposed.

For the record, no action was taken by the GLA Board during Closed Session.

#### **ADJOURNMENT**

It was MOVED to adjourn at 4:00 PM by Gloria Rogers; SECONDED by Dr. Monte Perez. All in favor; none opposed.

# Kerry Franco

# KERRY LYNN FRANCO

(323) 455-7071  
kerrylynnfranco@gmail.com

April 1, 2022

Debra Duardo, M.S.W., Ed.D.  
Superintendent  
Los Angeles County Office of Education

Dear Dr. Duardo,

Thank you for the opportunity to introduce myself to you and the selection committee for the position of President and Chief Deputy of Strategic Partnerships and Innovation with the Greater Los Angeles Education Fund. I am pleased to submit my application for consideration. I am confident that my skills, experiences, and passion for supporting students and families in the community make me an ideal candidate to lead this organization as a partner to the LACOE team and convener in the philanthropic community and public/private sector.

My experiences, personally and professionally, have always been centered in the non-profit sector, service-oriented fields, and academia. Over the past 20 years, I have developed a specific skill-set in identifying and cultivating relationships, facilitating donor experiences to raise mission-critical funds, designing and implementing programs, directing organizations from inception and through transitions, and leading high-performing teams with compassion and empathy. It is through these core competencies coupled with strong interpersonal skills that I can support the Greater Los Angeles Educational Fund and LACOE through this exciting time of transformation and opportunity and help ensure the organization's long-term sustainability and impact.

I am deeply motivated by mission alignment. Believing in the work, vision, and mission of an organization is important to me. My skills have been learned and evolved over time; however, my devotion and resilience keep me moving forward. Strong accountability, transparency, and a collaborative spirit help me think strategically and creatively and take informed risks to seek solutions to complex challenges.

I have dedicated my life's work to raising funds for students and bringing awareness to a multitude of social issues impacting communities across Los Angeles County such as access to quality education, learning, and enrichment programs to social determinants of health and health equity. I have worked with leaders in all facets of the public-private sectors and developed rapport and trust among colleagues and community stakeholders alike. Through my excellent communication skills, I will confidently represent LACOE and the foundation to achieve the desired impact and goals if given the opportunity.

Dr. Duardo, thank you again for your time, and I look forward to the possibility of this partnership.

Respectfully,



# KERRY LYNN FRANCO

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## SUMMARY OF QUALIFICATIONS

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Over 20 years of multi-faceted professional experience in fundraising, non-profit management, student development, and philanthropy. Core competencies include:

- Relationship development and constituent management
- Innovative, strategic, and successful approaches to fundraising
- Leading organizations and departments through periods of substantial growth and transition
- Program Planning and Implementation
- Excellent interpersonal skills

## EDUCATION

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University of Southern California, Los Angeles, CA

Master of Education; Postsecondary Administration and Student Affairs 2010

Bachelor of Science; Public Policy, Management, and Planning 2005

Rio Hondo College, Whittier, CA 2002

Associate of Arts; General Education

## PROFESSIONAL EXPERIENCE

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**University of Southern California, Los Angeles, CA**

*Keck School of Medicine*

3/2018- Present

*Senior Director of Development, Corporate and Foundation Relations*

- Secured over \$3 million for USC's medical enterprise, including the Keck School of Medicine, USC Norris Comprehensive Cancer Center, and the USC Verdugo Hills Hospital.
- Manage a fundraising portfolio of 120 major gifts and foundations prospects and donors for medical research, clinical care, and medical education and community engagement initiatives.
- Develop and maintain relationships with donor prospects, current donors, faculty, administrators, and colleagues to promote the university and funding opportunities.
- Identify, research, and cultivate prospects to expand the donor base. Write grant proposals, prepare annual progress reports, and engage in stewardship activities with donors at various university events, including foundation site visits.
- Provide day-to-day operational and leadership support for the Office of Corporate & Foundation Relations, Urology, and Department of Population and Public Health Sciences, a staff of 11 FTE.
- Supervise 4 FTE, including a director of development, an assistant director of development, an assistant director of prospect management and research, and an administrative assistant. Develop advanced fundraising strategies with staff and conduct annual staff performance evaluations and salary adjustment recommendations.

*School of Cinematic Arts*

*Senior Director of Development, Academic Support*

3/2015- 2/2018

- Raised and maintained over \$6 Million for the School of Cinematic Arts' academic support programming, primarily focused on stewardship and funding for student scholarships and faculty support.
- Identified, cultivated, and solicited major gifts and foundation support.
- Managed over 125 Student Support Funds representing approximately 100 donors.
- Worked closely with the Office of Student Services and faculty to coordinate over \$3 Million in scholarship and other aid to students.

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- Maintained regular contact and facilitated donor approval on any awards requiring donor consultation of final candidates for their respective awards.
- Staffed the dean and select faculty at local and regional events, including evening and weekend receptions and dinners to promote the school's priorities.
- Successfully planned and implemented annual cultivation events for scholarship donors.

## *Keck School of Medicine*

*Director of Development, Office of Foundation Relations*

9/2012- 3/2015

*Assistant Director of Development, Office of Foundation Relations*

1/2007 to 9/2009

- Raised and maintained over \$4 Million for Keck and the Norris Comprehensive Cancer Center initiatives.
- Managed portfolio of major gifts and foundation grants for medical research and medical student scholarships.
- Identified, researched, and cultivated prospects to expand the donor base.
- Developed and maintained records and data management system that facilitated monthly action reports and stewardship and contribution activity, which advanced fundraising strategies.
- Wrote grant proposals and prepared annual progress reports.
- Established and developed relationships with donor prospects, current donors, faculty, administrators, and colleagues to promote the university and funding opportunities.
- Engaged in stewardship activities with donors at various university events.
- Provided logistical planning for and participated in foundation site visits with Dean, university administrators, and faculty physicians.
- Managed development interns and part-time staff.

## *Division of Student Affairs*

05/2002 to 01/2007

*Governing Board Chair & Assistant Director, Norman Topping Student Aid Fund*

- Provided leadership, programming, and administrative support for the scholarship program. Worked collaboratively with various stakeholders, including the director, the Executive Committee, Governing Board, Topping Community Service Club, Topping Scholars, and local high schools and community colleges to deliver quality outreach, student services, and scholarship.
- Approved the fiscal management of the annual budget, including the distribution of over \$600,000 in scholarships awards.
- Oversaw policy and procedures of the scholarship program alongside the program's director. Presided over the application and scholarship selection process. Coordinated all governing board meetings, exceptional funding committee meetings, and events.
- Performed outreach and recruitment activities in coordination with the Office of Admissions and Financial Aid to promote scholarship opportunities to local area students. Developed brochures, flyers, and other publications for scholarship promotion.

## **Rio Hondo College Foundation, Whittier, CA**

*Executive Director*

6/2011 to 9/2012

- Short-term contract to provide leadership and direction of all programs and activities of the Rio Hondo College Foundation. Served as the primary representative of the Foundation among the campus community and Foundation constituencies such as alumni, emeriti members, students, faculty, staff, and external agencies.

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- Developed, implemented, and managed Foundation's fundraising program in individual contributions, corporate giving, and foundation grants. Supported and maintained quality donor relations and stewardship program aimed to cultivate a relationship that meets fundraising goals and improve donor services at the Foundation.
- Worked with the Foundation Board of Directors and College President to develop and carry out the Foundation's strategic direction.
- Developed a public relations and marketing campaign to improve communication and increase the visibility of Foundation programs and services on campus and in the communities served by Rio Hondo College.
- Monitored and evaluated the fiscal health of the Foundation. Maintained accurate and transparent financial documentation. Provided routine reports to the Foundation Board of Directors, College President, and other appropriate groups.
- Oversaw all daily administrative operations, including but not limited to maintaining a donor database, processing contributions, providing acknowledgment letters. Coordinate and review the Foundation work plan. Supervised student worker, graduate interns, and other volunteers. Served as primary liaison for various event-planning committees involving the Foundation.
- Upheld the Foundation's compliance with state and federal regulations and best practices in charitable giving. Maintained professional standing in the nonprofit sector and fundraising field and keep abreast of current trends and hot topics in fundraising and higher education in California.

## **California Community Foundation, Los Angeles, CA**

*Program Officer for Scholarships, Program Department*

10/2010 to 6/2011

- Served as the Foundation's first program officer in scholarships. Gathered support of foundation leadership, board of directors, foundation colleagues, and donors to establish a meaningful scholarship program to create 400 permanent scholarship opportunities in Los Angeles County.
- Composed a strategic plan for the foundation's first competitive grantmaking program for scholarships with assets of 32.5 million dollars.
- Developed and implemented fundraising strategies for the scholarship program, which sought to raise 7.5 million over five years.
- Cultivated and maintained donor relationships and partnerships with higher education institutions and non-profit organizations with similar missions to support college students.

*Scholarship Manager, External and Donor Relations*

9/2009 to 9/2010

- Managed a scholarship program with assets of 74 million dollars. Awarded over three million dollars to over 1,200 students.
- Stewarded over 160 donor-related scholarship funds to ensure a fulfilling donor experience. Cultivated prospect donors to establish new funds at a minimum contribution of \$50,000.
- Improved communications and developed relationships with donors, volunteer committee members, and college administrators.
- Redeveloped the scholarship program resolving previous challenges regarding scholarship policy and procedures. Streamlined the due diligence process for document intake, review, and payment disbursements. Strengthened interdepartmental collaboration.
- Created a strategy for scholarship grantmaking that improved the foundation's effectiveness and efficiency in scholarship administration.
- Hired and supervised a doctoral fellow and scholarship intern.

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## TRAINING & LEADERSHIP EXPERIENCE

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Riordan Leadership Institute Fellowship for nonprofit board training  
Southern California Leadership Network, Los Angeles, CA

Personnel Commissioner  
Montebello Unified School District, Montebello, CA

Parent Student Advocate, Temporary Aid for Needy Families (TANF) Reauthorization Project  
LIFETIME: Low Income Families Empowerment through Education, Oakland, CA  
Los Angeles Coalition to End Hunger and Homelessness, Los Angeles, CA

Mentor  
USC Fundraising Institute Advancement Mentorship Program  
Increasing Access High School Mentorship Program

Member  
USC Mexican American Alumni Association Scholarship Committee  
California Forum for Diversity in Graduate Education Committee  
USC Academic Diversity Requirement Committee  
TELACU Scholarship Committee  
Los Angeles County High School of the Arts Alumni Scholarship Committee



# USC School of Cinematic Arts

March 31, 2022

Dr. Debra Durado, MSW, Ed.D.  
Los Angeles County Superintendent of Schools  
**Via email:** leveron\_thomas@lacoedu.edu

Dear Dr. Durado,

Thank you for the opportunity to submit this letter of recommendation on behalf of Kerry Franco for the position of President and Chief Deputy of Strategic Partnerships and Innovation for the Los Angeles County Office of Education's Greater Los Angeles Educational Fund. I had the pleasure of working with Kerry during her three years at the USC School of Cinematic Arts (SCA) and as advancement colleagues at USC in our respective departments.

In early 2015, when SCA was searching for a Senior Director of Development for Academic Support Programs, we actively recruited Kerry to join our team. The primary responsibility of this position is to build partnerships nationally and internationally with foundations, corporations, alumni, parents, and other donor prospects to grow our academic support programs. With over 60% of undergraduate students eligible for need-based financial aid and the high cost and limited resources available to our graduate students, fundraising for student support is critical to SCA's mission. Kerry was the perfect fit. Working with our small team, Kerry led the charge to increase student support funding and establish a more robust donor stewardship program that today includes over 300 current use and endowed funds. In this role, Kerry established relationships with current donors, reestablished relationships with past donors, and actively sought and secured new donors. Kerry also worked with the Chairs of our seven academic divisions, their student advisors, and SCA's Vice Dean of Student Services and USC's Financial Aid office to ensure the coordination of funds to maximize the impact of scholarships. Kerry also worked to level the playing field for students by securing a **\$2M** gift that endowed equipment for students. SCA has for decades provided all cameras, lighting, and additional materials for all of our students. This gift gave SCA a much stronger foundation to continue providing access to the best and most recent technology for our talented content creators – our students.



Kerry impresses me with her passion and commitment to her fundraising work in higher education and medical research. She is always in student mode and loves to learn. I've watched her with faculty absorbing their knowledge and translating it to donors. I've watched her with students as they prepare to meet with donors, helping them manage their nerves and stress to tell their stories.

In all the years that I have done fundraising at USC, I've discovered that the most successful fundraisers are the ones that genuinely understand philanthropy. They care about every person at the table. They ensure that everyone has a seat at that table. They empower the quietest voices at that table. All of this takes patience, awareness, knowledge, and heart. And this is Kerry.

I wish you and your organization all the best in this search. I do not doubt that Kerry Franco is your ideal candidate and would be happy to answer any questions you might have. Feel free to reach out to me at [bcruz@cinema.usc.edu](mailto:bcruz@cinema.usc.edu) or 323.697.3102 (mobile).

Sincerely,

A handwritten signature in black ink that reads "Bhanu". The script is fluid and cursive, with the first letter 'B' being particularly large and stylized.

Bhanu Anton Cruz  
Senior Associate Dean and  
Chief Development Officer  
USC School of Cinematic Arts

March 28, 2022

Greater Los Angeles Education Fund Board

To Whom It May Concern,

I am pleased to write this letter of recommendation for Kerry Lynn Franco who is applying for the position of President and Chief Deputy of Strategic Partnerships and Innovation. I have had the pleasure of knowing Kerry personally and professionally for over 10 years. During our time working together at the California Community Foundation (CCF), Kerry managed the largest scholarship program in Los Angeles County, stewarding \$60+ million in scholarship assets and managing nearly 200 different scholarship funds. In addition to building out and organizing a scholarship program, Kerry's ability to network and collaborate allowed her to maintain partnerships with LAUSD, Los Angeles Community Colleges, and academic institutions including UCLA, USC, and more. Her collaborative efforts brought together key stakeholders and community leaders to strengthen the scholarship program at CCF and remove barriers to students in need of educational support.

As Program Officer for Scholarships, Kerry maintained a portfolio of scholarship providers that included foundations, corporations, state governments, colleges, and private donors. Her exceptional interpersonal skills and ability to connect with others allowed her to speak with a scholarship recipient one day and propose her strategic plans to the board of directors the next. Her ability to think critically and strategically helped lay the foundation for the strong scholarship program that still exists today, and her leadership was critical to the success of countless students at a time when budget cuts were greatly impacting tuition and fees at public colleges and universities. Kerry's work ethic is unmatched. I can recall her working late nights organizing files, calling universities, and accepting countless calls from young adults, many of who were first-generation college students having trouble navigating the scholarship process. I deeply admire her commitment and dedication to making quality education accessible to all.

Kerry is a highly motivated and organized leader who leads with the intent to empower and uplift all students. As a scholarship recipient and Native Angeleno, she understands the challenges and cultural identity of the very population served by LACOE. She is a team player, a thought partner, a champion for students everywhere and she has my highest recommendation. I am happy to provide additional details if needed.

Sincerely,



Stephanie Talavera, MPA  
Development Manager  
Children's Law Center of California  
(562)445-0304  
[Talaveras@clccal.org](mailto:Talaveras@clccal.org)

April 2, 2022

Los Angeles, CA

To Whom It May Concern:

It is a true pleasure to write this strong letter of recommendation for Kerry Franco in support of her application as ***President and Chief Deputy of Strategic Partnerships and Innovation*** at the Greater LA Education Foundation. I have supervised and mentored Kerry since I first hired her at the University of Southern California in January 2007. By way of background, Kerry is currently Senior Director of Corporate and Foundation Relations at the Keck School of Medicine, and has been in this position since March 2018. Although in this current role for the past four years, however, Kerry has served on my team for a cumulative total of nine years in this time and I have had the distinct pleasure of seeing her professional growth, evolution and leadership over this tenure.

Kerry has advancement/foundation staffing responsibilities for multiple departments and programs/initiatives. She has been a highly productive, integral member of the broader advancement team, and more specifically to our CFR team at KSOM. In her role, Kerry manages a significant fundraising portfolio with fundraising goals spanning the enterprise, from medical education to multiple divisions of the Department of Medicine. More specifically, she is tasked with identifying, cultivating and stewarding foundation prospects and existing donors. Recognizing Kerry's strengths and relentless desire to affect social change, she more recently expanded her portfolio to include health and social justice initiatives at KSOM. Additionally, Kerry has management responsibilities with 4 FTE reporting to her at present.

Not one to complain, Kerry takes on projects and finds a way of getting to the answers, even when the challenges are insurmountable. She is always strategic, considering all viewpoints when making or proposing solutions. This is a tremendous asset as she has the ability to view scenarios from an omniscient angle, taking multiple situations into account. When things go awry, Kerry doesn't come with complaints, rather she challenges herself and others to deliver solutions. This is one of her most outstanding qualities.

Over the course of significant leadership changes at the highest level at both the Keck School and USC more broadly, Kerry has had the ability to foster and support change for her team and colleagues in a meaningful manner. She is an exceptional colleague to work with, and almost always goes above and beyond what the bare minimum expected of her is. Kerry's outstanding quality of work, her professionalism and her commitment to making a difference in the world are all outstanding qualities she possesses and have been consistent in her from the time I first hired her, until today. When I provide ideas, or make suggestions on how she may consider a new approach or tactic, I am always certain that Kerry will go above and beyond in taking it to the next level. I have absolutely no doubt that due to her intelligence, charisma and outstanding potential, Kerry will make an excellent team leader and professional.



I feel that Kerry an exemplary individual and she has my highest recommendation. Please do not hesitate to contact me if I can be of further assistance. I can be reached at (323) 314-5469 or [munjal@usc.edu](mailto:munj@usc.edu), if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kaith Mungel". The signature is fluid and cursive, with a long horizontal stroke extending to the right.





**THE GREATER LA**  
EDUCATION FOUNDATION

**BOARD UPDATE**  
May 18, 2022

[Back to Agenda](#)



# COMMUNITY SCHOOLS EXPANSION

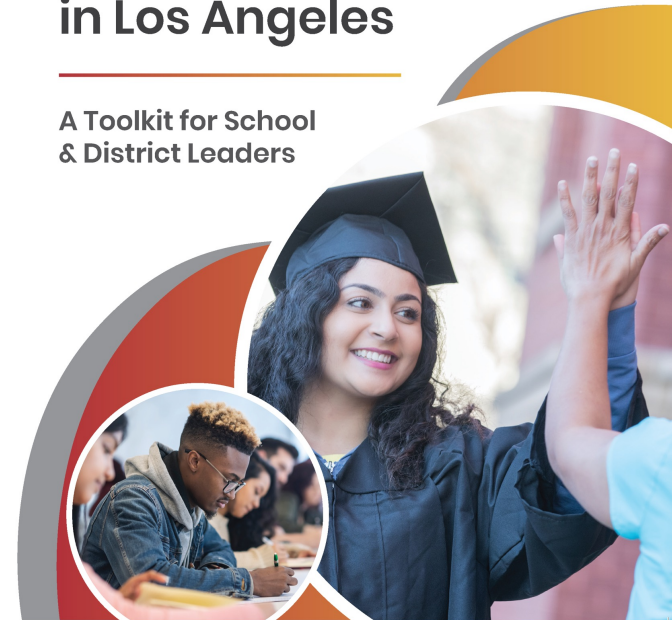


- Secured **\$2.5M** grant from **Ballmer Group** to support a multi-year commitment to expand community schools across California.
  1. Increase the number of high-quality community schools in LA County
  2. Position LACOE to serve as a technical assistance provider to schools, districts or LEAs, and other county offices of education across CA to adopt the model in new geographies
  3. Develop and implement an advocacy strategy for state and federal policy to support ongoing technical assistance, sustainability and expansion of community schools



## Developing Community Schools in Los Angeles

A Toolkit for School  
& District Leaders





# LA COMMUNITY IMPACT HUB

- Selected 6 priority locations for initial expansion of Teen Tech Centers
  1. 3 community partners selected through first RFP: Watts Labor Community Action Committee, Weingart YMCA, Boys and Girls Club of the Antelope Valley
  2. Next partners will be from Sylmar/Pacoima and North Long Beach/Lynwood
  3. Camp Kilpatrick with LACOE and Probation
- Have grant agreements nearing completion to leverage \$2M in ARP funds
  - \$1M from Best Buy for grant making
  - Funding will be reimbursed from County CEO > County ISD > LACOE > GLA





# EXPANDING LEARNING SUPPORTS FOR DISTRICTS

- Awarded \$300K over two years from the **California Community Foundation** to support LA County districts focused on building and **managing partnerships** to maximize recovery funds.
- Goals over the next two years include:
  1. Expanding summer learning opportunities
  2. Expanding school year enrichment and expanded earning opportunities
  3. Streamlining, improving, and tracking partnership development efforts for districts



# RESEARCH & PUBLICATIONS



## Pathway to Proficiency: Implementing the EL Roadmap in LA County

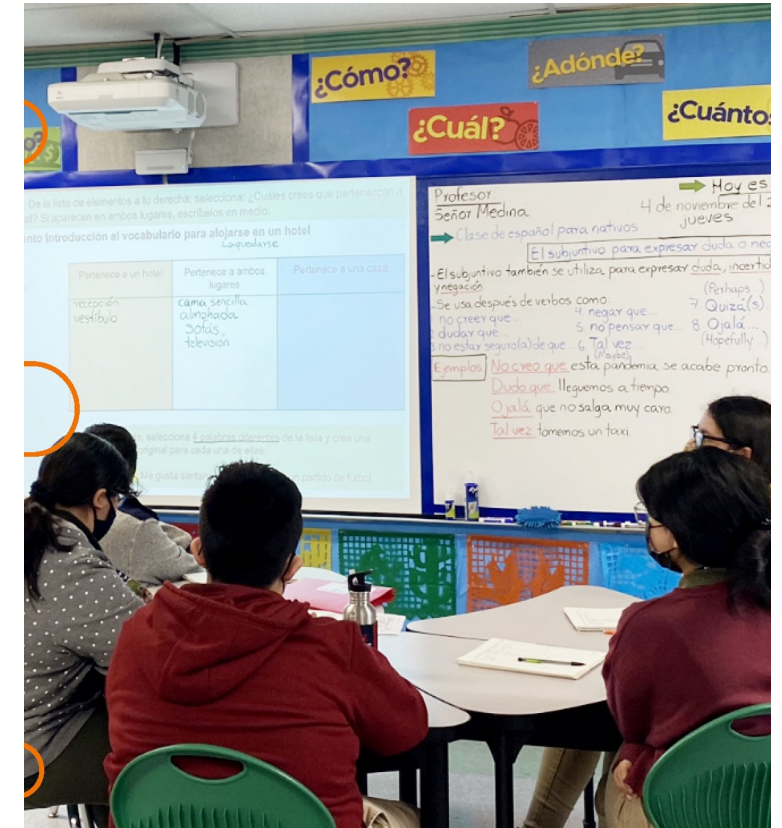
- Report was released in April and received promotional coverage from EdSource
- Hosted a webinar in partnership with LACOE's Multilingual Academic Support Unit to share report findings and insights from district representatives. Invited speakers included Compton and Rowland Unified administrators, as well as Assistant Superintendent Maria Martinez-Poulin and Sobrato Foundation Program Officer, Karla Ruiz.

## 2022 Summer Learning: Trends, Analysis, and Implications for LA County

- Brief was released earlier this week on May 17th!
- Will host a webinar in partnership with LACOE's Expanded Learning and Technical Assistance Unit and the Partnership for Children and Youth on May 26th to highlight program and funding trends, needs, and priorities to help improve 2022 summer program implementation.

# ENGLISH LEARNER WORKFORCE INVESTMENT INITIATIVE (EL-WIN)

- \$50K grant from California Community Foundation to provide grant writing technical assistance to select districts expanding UPK staff.
- GLA will:
  - Disseminate tools, resources, and sample materials provided by EL-WIN
  - Provide direct grant writing support to 4-5 districts identified in partnership with LACOE staff
  - Manage a network of districts that receive state funding through the early development and implementation of new programs.



# DISTRICT NETWORKS

## Los Angeles College Accelerator Network

- Transitioning to year 2 focused on implementation of action plans to enhance dual enrollment programs
- In conversations with College Futures to develop LA County Dual Enrollment toolkit and additional technical assistance for districts

## Network for Advancing a Diverse and Culturally Responsive Workforce

- Planning culminating convening with all district to share learning, action and grant plans and implementation strategy for next year
- WestEd will provide a summative brief of network actions, and impact integrating district assets, goals and next steps



# QUESTIONS?

[www.greaterlaedfund.org](http://www.greaterlaedfund.org)



@greaterlaedfund

**The Greater LA Education Foundation**  
**Statement of Financial Position**  
As of March 31, 2022

	<b>Mar 31, 2022</b>	<b>Dec 31, 2021</b>	<b>Change</b>
<b>ASSETS</b>			
Current Assets			
Bank Accounts	2,361,887	2,441,498	-79,611
Total Current Assets	2,361,887	2,441,498	-79,611
Fixed Assets	33,467	33,467	0
Other Assets			
1600 Prepaid Expense	12,741	12,741	0
Total Other Assets	12,741	12,741	0
<b>TOTAL ASSETS</b>	<b>2,408,094</b>	<b>2,487,705</b>	<b>-79,611</b>
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable	18,704	2,650	16,054
Other Current Liabilities			
2120 Accrued Vacation	15,222	28,761	-13,538
Total Other Current Liabilities	15,222	28,761	-13,538
Total Current Liabilities	33,926	31,411	2,516
Total Liabilities	33,926	31,411	2,516
Equity			
3120 Temporarily Restricted	952,955	952,955	0
3200 Unrestricted Net Assets	1,277,177	1,277,177	0
Net Revenue	144,037	226,163	-82,126
Total Equity	2,374,168	2,456,294	-82,126
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>2,408,094</b>	<b>2,487,705</b>	<b>-79,611</b>



# The Greater LA Education Foundation

## Budget vs. Actuals

July 2021 - March 2022

	Actual	Budget	Variance	% of Budget
<b>Revenue</b>				
4100 Restricted Contributions	768,980	2,141,485	-1,372,505	36%
4200 Unrestricted Contributions	55,608	75,000	-19,392	74%
4235 Discount - Long Term Grants Rec.	195	0	195	
4300 Admin Fees (Unrestricted)	76,724	75,000	1,724	102%
4700 Event Revenue	1,000	130,500	-129,500	1%
4900 Inkind Contributions	0	27,981	-27,981	0%
<b>Total Revenue</b>	<b>902,506</b>	<b>2,449,966</b>	<b>-1,547,460</b>	<b>37%</b>
<b>Gross Profit</b>	<b>902,506</b>	<b>2,449,966</b>	<b>-1,547,460</b>	<b>37%</b>
<b>Expenditures</b>				
5000 Salaries and Related Expenses	423,985	565,046	-141,061	75%
5200 Inkind Expenses	0	27,981	-27,981	0%
6010 Books & Publications	86	0	86	
6100 Grant Disbursements	54,409	50,000	4,409	109%
6280 Foundation Events	700	9,375	-8,675	7%
6290 Event Sponsorship	72,957	95,700	-22,743	76%
6300 Participant Incentives	5,123	15,872	-10,749	32%
6430 Office Supplies	802	750	52	107%
6550 Computers/Software	1,110	1,500	-390	74%
7000 Contracted Services	161,564	325,575	-164,011	50%
7110 Printing and Copying	0	1,125	-1,125	0%
7120 Dues/Memberships/Subscriptions	1,822	1,085	738	168%
7200 Professional Services	23,013	52,370	-29,357	44%
7250 Marketing & Communication	239	0	239	
7275 Promotional Supplies	3,783	0	3,783	
7300 Conference/ Meetings	6,642	10,125	-3,483	66%
7400 Travel	1,201	2,625	-1,424	46%
7600 Insurance	0	6,975	-6,975	0%
7750 Miscellaneous Expenses	0	198,067	-198,067	0%
7760 Bank Fees	1,031	0	1,031	
<b>Total Expenditures</b>	<b>758,470</b>	<b>1,364,171</b>	<b>-605,701</b>	<b>56%</b>
<b>Net Operating Revenue</b>	<b>144,037</b>	<b>1,085,795</b>	<b>-941,759</b>	<b>13%</b>
<b>Net Revenue</b>	<b>144,037</b>	<b>1,085,795</b>	<b>-941,759</b>	<b>13%</b>

# The Greater LA Education Foundation

## Projected Cash Flow

### FY22

	April	May	June
<b>Beginning cash balance</b>	2,361,887	4,248,752	4,268,617
<b>Revenue</b>			
<b>Total Contributions</b>	2,075,000	175,000	200,000
4200 Unrestricted Contributions			
4300 Admin Fees (Unrestricted)			
4700 Event Revenue	-	-	
4900 Inkind Contributions			
<b>Total Revenue</b>	2,075,000	175,000	200,000
<b>Gross Profit</b>	2,075,000	175,000	200,000
<b>Expenditures</b>			
5000 Salaries and Related Expenses	80,000	80,000	110,000
5200 Inkind Expenses			
6100 Grant Disbursements	33,000	-	
6280 Foundation Events	1,042	1,042	1,042
6290 Event Sponsorship	1,667	1,667	1,667
6300 Participant Incentives	10,378	10,378	10,378
6430 Office Supplies	83	83	83
6550 Computers/Software	250	250	250
7000 Contracted Services	33,333	33,333	33,333
7110 Printing and Copying	250	250	250
7120 Dues/Memberships/Subscriptions	362	362	362
7120 Postage/Delivery	125	125	125
7200 Professional Services	23,695	23,695	23,695
7300 Conference/ Meetings	875	875	845
7400 Travel	875	875	875
7600 Insurance	2,325	2,325	2,325
7750 Miscellaneous Expenses			
<b>Total Expenditures</b>	188,135	155,135	185,105
<b>Net Operating Revenue</b>	1,886,865	19,865	14,895
<b>Net Revenue</b>	1,886,865	19,865	14,895
<b>Ending Cash Balance</b>	4,248,752	4,268,617	4,283,512



<b>Acceptance of Funds: July 1, 2021 through March 31, 2022</b>		
<b>Project</b>	<b>Funder</b>	<b>Amount</b>
General Support	Amazon Smile	\$ 5.85
General Support	Amazon Smile	\$ 9.89
Migrant Education Scholarships	Clickandpledge.com	\$ 17.38
102 History Day	LACOE Payroll Deductions	\$ 40.00
509 Special Ed Student Needs	LACOE Payroll Deductions	\$ 55.00
513 RTSA - General Fund	LACOE Payroll Deductions	\$ 50.00
517 Outdoor/Marine Science	LACOE Payroll Deductions	\$ 40.00
206 SARB/S Abrams Scholarship	LACOE Payroll Deductions	\$ 44.00
202 AcaDeca Scholar/Recognition	LACOE Payroll Deductions	\$ 50.00
Asian Pacific Heritage Scholarship	Clickandpledge.com	\$ 46.25
109 Spelling Bee	LACOE Payroll Deductions	\$ 80.00
203 African American Scholar.	LACOE Payroll Deductions	\$ 90.00
210 iPoly Student Scholarships	LACOE Payroll Deductions	\$ 80.00
Leo Valdez Scholarship	Clickandpledge.com	\$ 98.71
General Support	LACOE Payroll Deductions	\$ 145.00
201 Migrant Ed Scholarships	LACOE Payroll Deductions	\$ 180.00
Leo Valdez Scholarship	Clickandpledge.com	\$ 148.63
515 Ed Programs General Fund	LACOE Payroll Deductions	\$ 200.00
Migrant Education Scholarships	Catalina Zamora	\$ 165.00
Leo Valdez Scholarship	Clickandpledge.com	\$ 190.63
Leo Valdez Scholarship	Clickandpledge.com	\$ 190.63
General Support	Clickandpledge.com	\$ 205.00
506 GAIN/Particip Support Serv.	LACOE Payroll Deductions	\$ 348.00
Shelley Spiegel-Coleman Scholarship	Fannie Mae	\$ 333.33
Chuck Acosta Scholarship	Fannie Mae	\$ 333.33
Daniel Herrera Scholarship	Fannie Mae	\$ 333.33
Leo Valdez Scholarship	Fannie Mae	\$ 333.33
Migrant Education Scholarships	Fannie Mae	\$ 333.34
African American Scholarships	Fannie Mae	\$ 333.34
Asian Pacific Heritage Scholarship	Fannie Mae	\$ 333.34
Hispanic Heritage Scholarship	Fannie Mae	\$ 333.34
iPoly Student Scholarships	Fannie Mae	\$ 333.34
Educators of Color	Clickandpledge.com	\$ 479.38
Travel Reimbursement	The Leadership Academy	\$ 820.14
Superintendents Professional Collaborative Conference	Lakeshore Learning Materials	\$ 1,000.00
LACHSA Foundation	Fannie Mae	\$ 1,999.98
Times Family Fund/McCormick	Los Angeles County Office of Education	\$ 2,400.00
Superintendents Professional Collaborative Conference	Cal State University Los Angeles	\$ 2,500.00
Superintendents Professional Collaborative Conference	Coast 2 Coast Coaching	\$ 2,500.00
Chuck Acosta Scholarship	Fidelity Brokerage Services	\$ 2,500.00
Daniel Herrera Scholarship	Fidelity Brokerage Services	\$ 2,500.00
Superintendents Professional Collaborative Conference	California IT Education	\$ 5,000.00
Superintendents Professional Collaborative Conference	California Credit Union	\$ 5,000.00
Superintendents Professional Collaborative Conference	Curriculum Associates, LLC	\$ 5,000.00
Superintendents Professional Collaborative Conference	Ellevation Education	\$ 5,000.00
Shelley Spiegel-Coleman Scholarship	Fidelity Brokerage Services	\$ 5,000.00
Teacher of the Year	Clickandpledge.com	\$ 5,027.19
Superintendents Professional Collaborative Conference	Grand Canyon University	\$ 10,000.00
Superintendents Professional Collaborative Conference	Cambridge Assessments Inc.	\$ 10,000.00
Teacher of the Year	Arizona State University	\$ 10,000.00
Teacher of the Year	California Credit Union	\$ 14,000.00
Educators of Color	Clickandpledge.com	\$ 20,012.90
Teacher of the Year	The Annenberg Foundation	\$ 25,000.00
Summer Learning Project	California Community Foundation	\$ 50,000.00
General Support	Joseph Drown Foundation	\$ 50,000.00
General Support	Ralph Parson Foundation	\$ 75,000.00

<b>Acceptance of Funds: July 1, 2021 through March 31, 2022</b>		
<b>Project</b>	<b>Funder</b>	<b>Amount</b>
K-12 Post Secondary	California Community Foundation	\$ 100,000.00
EL Support	Sobrato Foundation	\$ 150,000.00
K-12 Post Secondary	College Futures Foundation	\$ 200,000.00
General Support	Ralph Parson Foundation	\$ 75,000.00
2021 conference refund	Renaissance Institute	\$ 1,500.00
Best Buy Tech Centers	Best Buy Foundation	\$ 60,000.00
African American Scholarships	California Credit Union	\$ 1,000.00
General Support	Amazon Smile	\$ 6.92
Educators of Color	Clickandpledge.com	\$ 48.42
Teacher of the Year	California Community Foundation	\$ 22,500.00
Community Schools	California Community Foundation	\$ 22,500.00
Admin Fee	California Community Foundation	\$ 5,000.00
Academic Decathlon Event	California Credit Union	\$ 19,500.00
Academic Decathlon Scholarship/Recognition	California Credit Union	\$ 5,500.00
	<b>Total</b>	<b>\$ 978,774.92</b>



## **GREATER LA EDUCATION FOUNDATION**

### **RESOLUTION**

#### **AUTHORIZED SIGNERS for CHECKS AND AGREEMENTS**

The individuals holding the following positions at the Greater LA Education Foundation are the authorized signers (“the Authorized Signers”) for checks and other agreements including grant agreements, independent contract agreements, purchase agreements and consulting agreements, not otherwise the subject of a signing resolution of the Greater LA Education Foundation’s Board of Directors:

(a) For transactions of less than \$5,000, any one of the Authorized Signers:

President and Chief Deputy of Strategic Partnerships and Innovation  
Chief Financial Officer  
Board Chair  
Board Treasurer  
Board Secretary

(b) For transactions of \$5,000 or more, two of the Authorized Signers:

President and Chief Deputy of Strategic Partnerships and Innovation  
Board Chair  
Board Treasurer  
Board Secretary

I hereby certify that the above is a true copy of the resolution adopted by the Board of Directors of the Greater LA Education Foundation at the Board of Directors meeting held on May 18, 2022, and that said resolution revokes the February 16, 2022 GREATER LA EDUCATION FOUNDATION RESOLUTION AUTHORIZED SIGNERS FOR CHECKS AND AGREEMENTS. This resolution of May 18, 2022 is in full force and effect until amended or revoked by the Board of Directors.

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Monte Perez, Ph.D.  
Board Chair

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Date



**GREATER LA EDUCATION FOUNDATION**  
**AUTHORIZED SIGNERS for CHECKS AND AGREEMENTS**

The following individuals are the authorized signers (“the Authorized Signers”) for the Greater LA Education Foundation checks and other agreements including grant agreements, independent contract agreements, purchase agreements and consulting agreements, not otherwise the subject of a signing resolution of the Greater LA Education Foundation’s Board of Directors:

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Monte Perez, Ph.D.  
Board Chair

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Gloria Rogers  
Board Treasurer and Secretary

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Alexandra Marmion Roosa  
Chief Financial Officer

---

Sam Gelinas\*  
President and Chief Deputy of Strategic Partnerships and  
Innovation (Interim)

\*The Board’s intention was for Mr. Gelinas, serving as Greater LA Education Foundation’s President and Chief Deputy of Strategic Partnerships and Innovation (Interim), to be added as an authorized signer to the February 16, 2022 GREATER LA EDUCATION FOUNDATION RESOLUTION AUTHORIZED SIGNERS FOR CHECKS AND AGREEMENTS. Therefore, the Board approves for Mr. Gelinas’s status as an authorized signer to be current as well as retroactive, valid as of February 16, 2022.

This resolution also revokes the following as Authorized Signers:

Dr. Debra Duardo (Board Chair)

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Monte Perez, Ph.D.  
Board Chair

---

Date



## Board of Directors Meeting Calendar 2022

MEETING	DAY	DATE	TIME	LOCATION
EXECUTIVE COMMITTEE MEETING	Wednesday	February 2	3:00 pm - 4:00 pm	Virtual
BOARD OF DIRECTORS MEETING	Wednesday	February 16	2:00 pm - 4:00 pm	Virtual
EXECUTIVE COMMITTEE MEETING	Thursday	May 5	10:30 am - 11:30 am	Virtual
BOARD OF DIRECTORS MEETING	Wednesday	May 18	2:00 pm - 4:00 pm	Virtual
EXECUTIVE COMMITTEE MEETING	Thursday	August 3	1:00 pm – 2:00 pm	TBD
BOARD OF DIRECTORS MEETING	Wednesday	August 17	2:00 pm - 4:00 pm	TBD